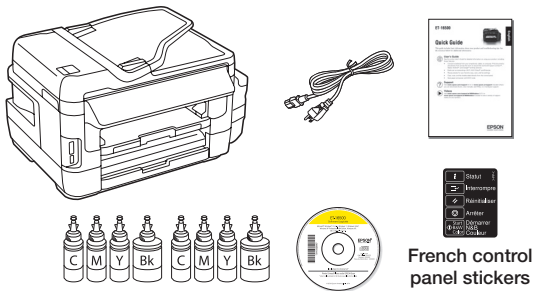


# ET-16500 Start Here

## Read these instructions before using your product.

**Nota para hispanohablantes/Note for Spanish speakers:** Para obtener instrucciones de configuración en español, consulte la *Guía de instalación* en [www.epson.com/support/et16500sp](http://www.epson.com/support/et16500sp) (requiere una conexión a Internet).

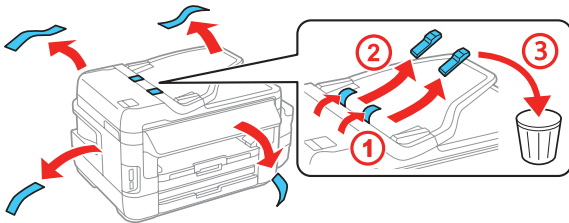
## 1 Unpack



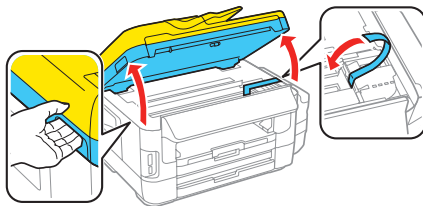
### Note:

- Your product includes 4 **Initial** ink bottles that are designed for product setup and 4 additional full-size bottles for refilling. These bottles are not for resale.
- Do not open the ink bottles until you are ready to fill the ink tanks. The ink bottles are vacuum packed to maintain reliability.

- 1 Remove all protective materials from the product.

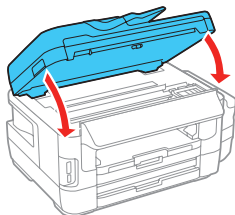


- 2 Lift up the scanner unit and remove all protective materials from inside the product.



**Caution:** Do not touch the translucent part or ink tubes.

- 3 Lower the scanner unit.



\*413342100\*

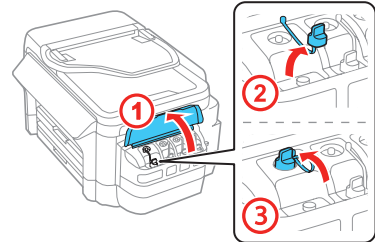
**EPSON**  
EXCEED YOUR VISION

## 2 Fill ink tanks

**Note:** This product requires careful handling of ink. Wear disposable gloves and place a sheet of paper or plastic under the ink tank when you fill or refill the ink tanks, as ink may splatter. If ink spills, wipe it off immediately with a damp towel to avoid permanent stains. If ink gets on your clothes or belongings, it may not come off.

**Warning:** Keep the ink bottles out of the reach of children and do not drink the ink.

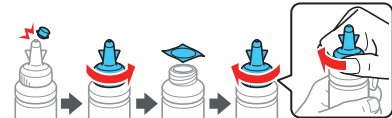
- 1 Open the ink tank unit cover, then remove the cap for the black ink tank and attach it to its holder.



- 2 Unpack the black **Initial** ink bottle.

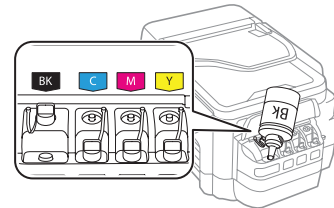


- 3 Snap the bottle tip off, then remove the bottle cap. Carefully remove the protective seal (avoid touching the ink underneath the seal), then close the bottle cap tightly.



**Caution:** Be sure to close the bottle cap tightly, or ink may leak.

- 4 Fill the tank using all of the ink in the bottle.



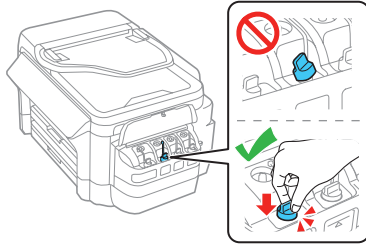
**Note:** Refer to the color-coded sticker above the ink tank unit to identify the color of each tank.

**Caution:** Be sure to fill each tank with the correct color.

- 5 Carefully seal the bottle using the reverse side of the bottle tip for proper disposal.



- 6 Close the ink tank cap securely.

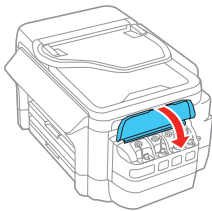


- 7 Repeat the previous steps for the other three **Initial** ink bottles.

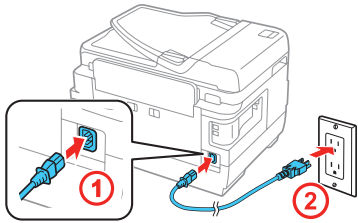


**Caution:** Be sure to close the bottle cap tightly, or ink may leak.

- 8 Close the ink tank unit cover.

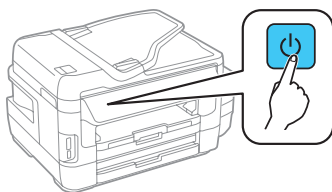


- 9 Connect the power cord to the back of the product and to an electrical outlet.



**Caution:** Do not connect to your computer yet.

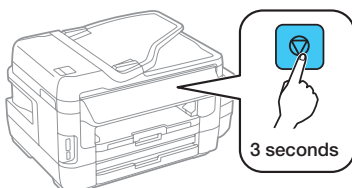
- 10 Turn on the product. Select your language, country, date, and time, **then follow steps 11 and 12 to continue ink charging.**



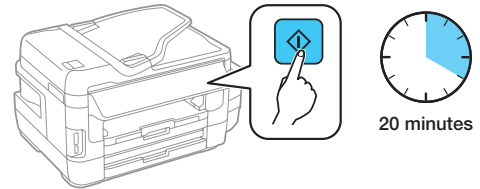
**Note:**

- You can change these settings later using the product's control panel. For more information, see the online *User's Guide*.
- If an error message appears, turn off the product and check that no protective material has been left inside the product.

- 11 Press and hold the **Stop** button for 3 seconds when the message to see the setup manual appears on the LCD screen.



- 12 Press one of the **Start** buttons to start charging the ink. Ink charging takes approximately 20 minutes. Ink charging is complete when the power light stops flashing.

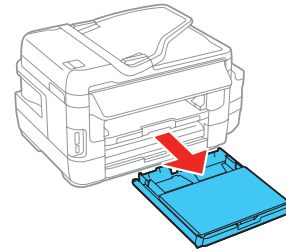


**Note:** After some ink is used for charging, the rest is available for printing.

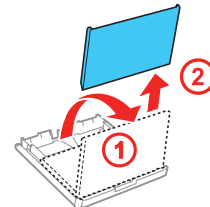
**Caution:** Do not turn off the product, raise the scanner unit, or load paper while the product is charging or you'll waste ink.

## 3 Load paper

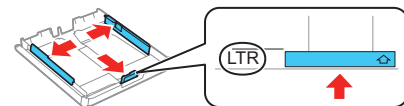
- 1 Make sure the product is not charging, and then pull out a paper cassette.



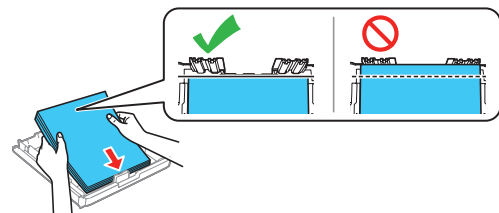
- 2 Lift and remove the paper cassette cover from the paper cassette. Set the paper cassette cover aside.



- 3 Slide the side edge guides all the way out and set the front edge guide to the paper size you are using.



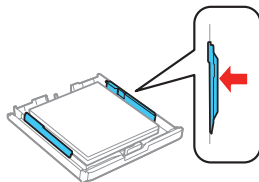
- 4 Insert paper with the glossy or printable side down.



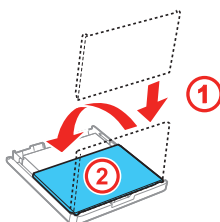
**Note:** Make sure the paper is loaded against the front edge guide and not sticking out from the end of the cassette.



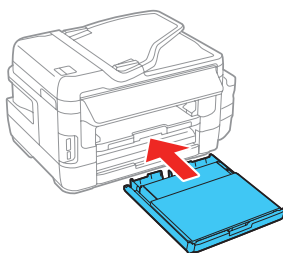
- 5** Slide the side edge guides against the paper, but not too tightly.



- 6** Put the paper cassette cover back onto the paper cassette.

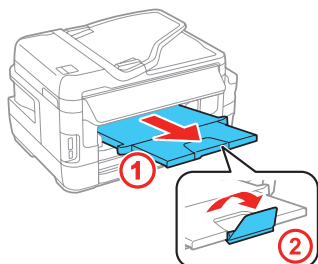


- 7** Keep the cassette flat as you insert it all the way.



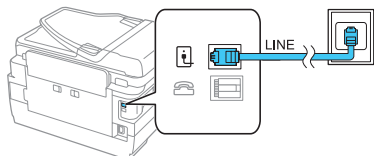
- 8** Select the paper settings on the product's control panel.

- 9** Pull out the output tray.



## 4 Connect the fax line

- 1** Connect a phone cord to a telephone wall jack and to the **LINE** port on your product. See the online *User's Guide* for more information.

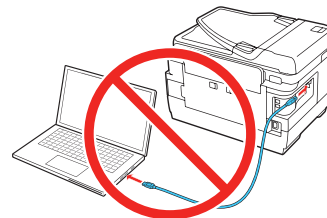


- 2** Press **Start** on the product's control panel to set up the fax, or press **Close** to set it up later.

## 5 Install software

**Note:** If your computer does not have a CD/DVD drive or you are using a Mac, an Internet connection is required to obtain the product software. To print from a Chromebook™, go to [www.epson.com/support/gcp](http://www.epson.com/support/gcp) (U.S.) or [www.epson.ca/support/gcp](http://www.epson.ca/support/gcp) (Canada) for instructions.

- 1** Make sure the product is **NOT CONNECTED** to your computer.



**Windows®:** If you see a Found New Hardware screen, click **Cancel** and disconnect the USB cable.

- 2** Insert the product CD or download and run your product's software package:

[www.epson.com/support/et16500downloads](http://www.epson.com/support/et16500downloads) (U.S.)  
[www.epson.ca/support/et16500downloads](http://www.epson.ca/support/et16500downloads) (Canada)

- 3** Follow the instructions on the screen to run the setup program.

**OS X:** Make sure you install Software Updater to receive firmware and software updates for your product.

- 4** When you see the Select Your Connection screen, select one of the following:

- **Wireless connection**

In most cases, the software installer automatically attempts to set up your wireless connection. If setup is unsuccessful, you may need to enter your network name (SSID) and password.

- **Direct USB connection**

Make sure you have a USB cable (not included).

- **Wired network connection**

Make sure you have an Ethernet cable (not included).

## Mobile printing

Connect wirelessly from your smartphone, tablet, or computer. Print documents and photos from across the room or around the world:

- Print directly from your iPhone, iPad, or iPod touch. Simply connect your printer and device to the same network and tap the action icon to print.
- Use Epson Print Enabler (free from Google Play™) with Android™ devices (v4.4 or later). Then connect your printer and device to the same network and tap the menu icon to print.
- Print remotely with Epson Connect™ and Google Cloud Print™. See your online *User's Guide* for instructions or learn more at [www.epsonconnect.com](http://www.epsonconnect.com).

# Any problems?

## Network setup was unsuccessful.

- Make sure you select the right network name (SSID).
- Restart your router (turn it off and then on), then try to connect to it again.
- The printer can only connect to a network that supports 2.4 GHz connections. If your router offers both 2.4 GHz and 5 GHz connections, make sure the 2.4 GHz network is enabled.
- If you see a firewall alert message, click **Unblock** or **Allow** to let setup continue.
- If your network has security enabled, make sure you enter your network password (WEP key or WPA passphrase) correctly. Be sure to enter your password in the correct case. Press **↑** to enter uppercase letters or press **123#** to enter numbers or symbols.

## There are lines or incorrect colors in my printouts.

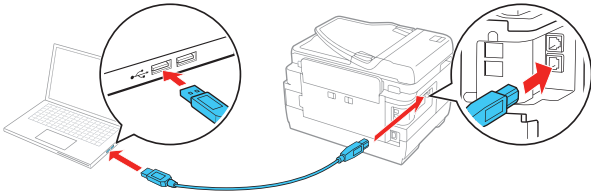
Run a nozzle check to see if any of the print head nozzles are clogged. Then clean the print head, if necessary. See the online *User's Guide* for more information.

## The product's screen is dark.

Make sure your product is turned on, and press any button to wake it from sleep mode.

## Setup is unable to find my product after connecting it with a USB cable.

Make sure your product is on and securely connected as shown:



# Any questions?

## Quick Guide

Basic information and troubleshooting.

## User's Guide

**Windows:** Click the icon on your desktop or Apps screen to access the online *User's Guide*.

**OS X:** Click the icon in **Applications/Epson Software/Guide** to access the online *User's Guide*.

If you don't have a User's Guide icon, go to the Epson website, as described below.

## Technical support

**www.epson.com/support** (U.S.) or **www.epson.ca/support** (Canada)

(562) 276-4382 (U.S.) or (905) 709-3839 (Canada), 6 AM to 8 PM, Pacific Time, Monday through Friday, and 7 AM to 4 PM, Pacific Time, Saturday. Days and hours of support are subject to change without notice. Toll or long distance charges may apply.

## Recycling

Epson offers a recycling program for end of life hardware and ink bottles. Please go to **www.epson.com/recycle** for information on how to return your products for proper disposal.

# Need paper and ink?

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DESIGNED *for* EXCELLENCE™

Epson printers, ink and specialty papers.

## ET-16500 refill inks

Color	Code
● Black	774
● Cyan	664
● Magenta	664
● Yellow	664



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CPD-51568R1