

# Swift 7

## Quick Guide

### Enjoy the benefits of having an Acer ID

With an Acer ID, you can:

- Create your own connected world.
- Get the latest offers and product information.
- Register your device for quick, personalized customer support.

### How to sign up for an Acer ID

1. Ensure you are connected to the Internet.
2. Open the *Acer Portal* app.
3. Install any required updates.
4. Sign up for an Acer ID or sign in if you already have an Acer ID.

### Register your Acer product

You can register your product from Acer Portal directly by selecting

**Also use this Acer ID to register this product.**

After we receive your product registration, you will be sent a confirmation email with important data. Keep this email in a safe place.

### Manage your registered products

Once you have completed the registration process, you can log onto **account.acer.com** using your Acer ID and password to see and manage all your registered products.

**Note:** *It may take a few days for your information to be updated to the database.*

### Obtaining Acer accessories

We are happy to inform you that Acer's warranty extension program and notebook accessories are available online. Come and visit our online shop and find what you need at **store.acer.com**.

The Acer Store is being progressively rolled out, and may not yet be available in some regions. Please check regularly to see when it will be available in your country.

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Swift 7

Covers: SF713-51

This revision: September 2016

Model number: \_\_\_\_\_

Serial number: \_\_\_\_\_

Date of purchase: \_\_\_\_\_

Place of purchase: \_\_\_\_\_

## **ENVIRONMENT**

### **Temperature:**

- Operating: 5 °C to 35 °C
- Non-operating: -20 °C to 65 °C

### **Humidity (non-condensing):**

- Operating: 20% to 80%
- Non-operating: 20% to 80%

## First things first

We would like to thank you for making an Acer notebook your choice for meeting your mobile computing needs.

### Your guides

To help you use your Acer notebook, we have designed a set of guides:

First off, the **Setup Guide** helps you get started with setting up your computer.

The **Quick Guide** introduces you to the basic features and functions of your new computer.

For more on how your computer can help you to be more productive, please refer to the **Swift 7 User's Manual**. The **Swift 7 User's Manual** contains useful information applying to your new computer. It covers basic topics such as using the keyboard and audio, etc.

This guide contains detailed information on such subjects as system utilities, data recovery, expansion options and troubleshooting. In addition it contains warranty information and the general regulations and safety notices for your notebook.

The User's Manual can be downloaded from the Acer support website by going to:

**<http://go.acer.com/?id=17883>**

## Software installation

The first time you turn on your computer, it will automatically install software and set up for use. This may take some time, please do not turn off your computer; wait until the installation has finished.

## Recovery

You should create recovery backups as soon as you can. The *Acer Recovery Management* program allows you to create recovery backups and then to restore or reinstall applications and drivers provided by Acer.

## Having trouble?

Acer provides several options to support your purchase.

### Acer support

Make sure you write down your computer serial number, date and place of purchase and model name on the area provided in this guide; save your proof of purchase. Before you call us, please write down any error message that accompanies the

problem, and have the computer in front of you and switched on if possible. Having these items to hand when contacting us will ensure better and quicker service.

### Acer website

Remember to visit **[www.acer.com](http://www.acer.com)** and refer to the support section for up-to-date information, help, drivers and downloads.

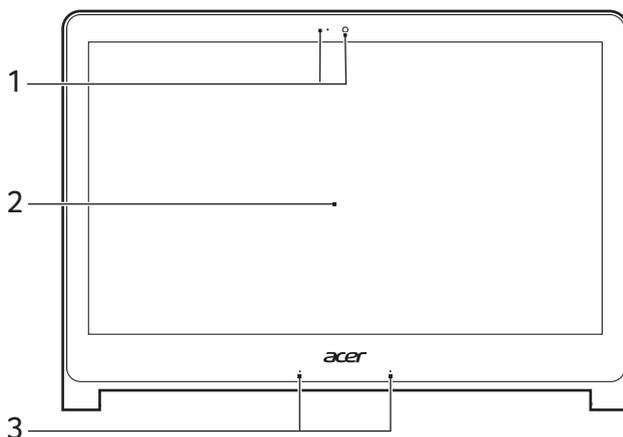
### Warranty and contact information

You can find information about the warranty for your computer and how to contact technical support in your computer's Warranty.

## Your Acer notebook tour

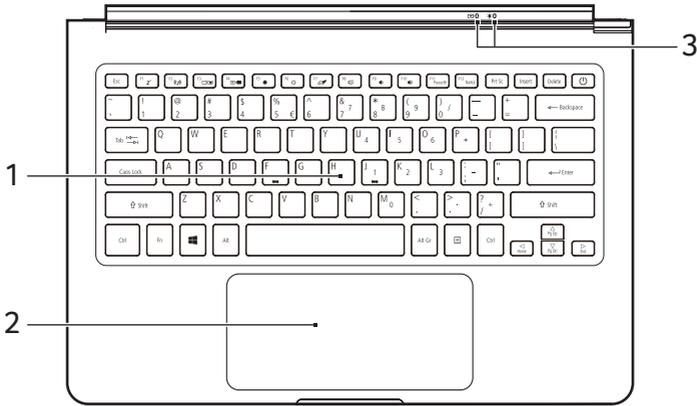
After setting up your computer as illustrated in the Setup Guide, let us show you around your new Acer computer.

### Screen view



#	Icon	Item	Description
1		Webcam	Web camera for video communication. <i>A light next to the webcam indicates that the webcam is active.</i>
2		Screen	Displays computer output.
3		Microphones	Internal stereo digital microphones for sound recording.

## Keyboard view



#	Icon	Item	Description
1		Keyboard	For entering data into your computer. <i>See "Using the keyboard" on page 8.</i>
2		Touchpad	Touch-sensitive pointing device. <i>The touchpad and selection buttons form a single surface.</i> <i>Press down firmly on the touchpad surface to perform a left click.</i> <i>Press down firmly on the lower right corner to perform a right click.</i>
3		Battery indicator	Indicates the computer's battery status. <b>Charging:</b> <i>The light shows amber when the battery is charging.</i> <b>Fully charged:</b> <i>The light shows blue when in AC mode.</i>
		Power indicator	Indicates the computer's power status.

## Right view

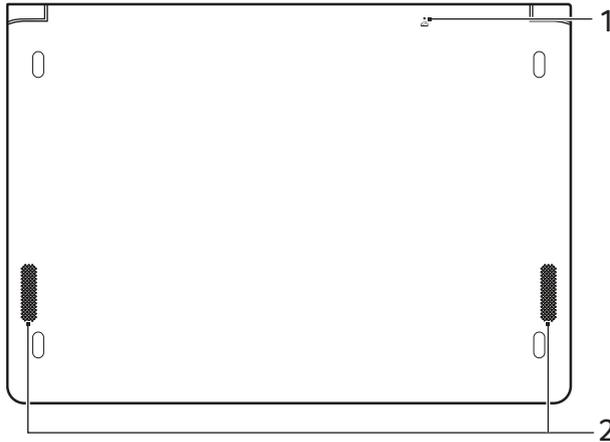


#	Icon	Item	Description
1		Headset/speaker jack	Connects to audio devices (e.g., speakers, headphones) or a headset with microphone.
2		USB Type-C port with DC-in	Connects to the provided USB Type-C power adapter and to USB devices with a USB Type-C connector. Supports DisplayPort over USB-C.
3		USB Type-C port with DC-in	Connects to the provided USB Type-C power adapter and to USB devices with a USB Type-C connector.

## USB Type-C information

- USB 3.1 Gen 1 with transfer speeds up to 5 Gps.
- Supports DisplayPort™ audio/video output (one port only).
- Delivers up to 3 A at 5V DC for USB charging.
- DC-in: requires power adapter or power source providing 45 W at 18~20 V.  
For optimal performance, please use a certified Acer power adapter or USB Power Delivery device.

## Base view



#	Icon	Item	Description
1		Battery reset pinhole	Simulates removing and reinstalling the battery. <i>Insert a paperclip into the hole and press for four seconds.</i>
2		Speakers	Deliver stereo audio output.

## Using the keyboard

The keyboard has full-sized keys and an embedded numeric keypad, separate cursor, lock, Windows, function and special keys.

### Special keys

Your computer's keyboard includes keys that activate special functions. The function of each key is clearly marked with an icon.

Icon	Function	Description
Fn	Hotkey for second function	Activates a second function on certain keys. <i>E.g. press the Fn key to activate the F1 to F12 keys.</i>
	Sleep	Puts the computer in Sleep mode.
	Airplane mode	Turns on / off the computer's network devices.

Icon	Function	Description
	Display toggle	Switches display output between the display screen, external monitor (if connected) and both.
	Display off	Turns the display screen backlight off to save power. Press any key to return.
	Brightness down	Decreases the screen brightness.
	Brightness up	Increases the screen brightness.
	Touchpad toggle	Turns the built-in touchpad on and off.
	Speaker toggle	Turns the speakers on and off.
	Volume down	Decreases the sound volume.
	Volume up	Increases the sound volume.
<b>PauseBr</b>	Pause / Break	Sends a Break command.
<b>NumLk</b>	Numeric Lock	Turns Numeric Lock on or off.

## Hotkeys

The computer uses hotkeys (key combinations) to access function keys and navigation commands.

To activate hotkeys, press and hold the **Fn** key before pressing the other key in the hotkey combination.

Hotkey	Function	Description
<b>Fn</b> + Special keys (see page 8)	Function keys	Activates the <i>F1</i> to <i>F12</i> keys.
<b>Fn</b> + ◀	Home	Scrolls to the beginning of a document.
<b>Fn</b> + ▶	End	Scrolls to the end of a document.
<b>Fn</b> + ▲	Page up	Scrolls up a page in a document.
<b>Fn</b> + ▼	Page down	Scrolls down a page in a document.